

VINEYARD TOWN

TOWN HALL/ PAVILION RESERVATION FORM

RESERVATION DATE: _____

TIME PERIOD:

MORNING / AFTERNOON: 9:00 AM - 3:00 PM

EVENING: 4:00 - 10:00 PM

GROUP NAME: _____ SIZE OF GROUP: _____

RESERVATION FEE: \$ _____

CLEANING DEPOSIT: \$ _____

RECREATION EQUIPMENT (Pavilion Reservation Only): Yes _____ No _____ (Available for use: Volleyball/Standards, Kickball, Soccerball, Shuffleboard Equipment, Horseshoes, Softball Bat and Ball, Basketball) If you would like to use the equipment included in the rental of the park, an attendant will meet you prior to your reservation. You may be required to fill out an equipment rental sheet at that time. A fee for any damaged or lost equipment will be charged to the renters.

BBQ GRILLS: (Pavilion Reservation Only): Yes _____ No _____ (BBQ grills need to be cleaned by reserving party after use, in order to get back the full cleaning deposit. For the best cleaning results scrape the grids with the wire cleaning brushes located by the grills while they are still warm.

FEES: **Non-Residents:** \$50 rental fee/ \$50 Refundable cleaning deposit (based on the condition of the building/park and facilities after use). Weddings and receptions: \$400 rental fee/\$50 Refundable cleaning deposit (Refund based on condition of facilities after use.) **Town Residents:** Exempt from rental fee. (All renters, including Town Residents, are subject to the rules listed in the agreement below. Residents may be charged a cleaning fee if they do not take responsibility to clean the pavilion after use.)

RENTAL AGREEMENT: As a renter of the Vineyard Town Park Pavilion and/or Town hall, I have read and agree to the following: I/my group assumes all liability and responsibility for damage, theft, accident, death, or injury, etc., occurring during the rental period. We agree to hold harmless the Town of Vineyard with respect thereto.

Renters are responsible for any additional tables or chairs needed. No smoking or alcoholic beverage is allowed on the premises. Staining foods and drinks; such as red punch, are prohibited from being used in the Town hall. Clean-up of the either facility needs to be completed prior to 10:00 PM. Park Curfew is 11:00 PM. Any violation of the rules herein stated constitutes forfeiture of the deposit. For scheduling purposes, a **seven (7) day notice** is required by non-residents for all reservations and/or cancellations.

Signature: _____ Daytime Phone Number: _____

Address: _____ Town/City: _____ Zip: _____

Date Signed: _____ Received By: (Town Representative) _____

** Return Completed Form along with reservation fees to: Vineyard Town, 240 East Gammon Road, Vineyard UT 84058.**